



**PER DIEM, TRAVEL AND TRANSPORTATION ALLOWANCE COMMITTEE**  
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PDTATAC/bjw

10 January 2002

MEMORANDUM FOR PDTATAC EDITOR

SUBJECT: Editorial Changes to the JFTR/JTR  
Military Editorial U01064  
Civilian Editorial C01054

1. It is requested that the JFTR, be revised as follows:

**JFTR, par. U2600, revised:**

**U2600 TDY & LOCAL TRAVEL**

Effective ~~2221~~ January 200~~12~~ the mileage rates for local and TDY travel are:

POC	Rate Per Mile
Airplane	\$0.9 <del>6</del> 75
Automobile	\$0.3 <del>4</del> 65
Motorcycle	\$0.2 <del>7</del> 58

*(NOTE: -Use of a privately owned aircraft other than an airplane (e.g., helicopter) is not reimbursed on a mileage basis, see par. U3305-C.)*

**JFTR, par. U4125-B, Example 1, revised:**

**NOTE TO EDITOR: The NOTES, ITINERARY, sentence before and the EXAMPLE 2 afterwards remain unchanged**

**EXAMPLE 1**

REIMBURSEMENT:		
5/10	75% times \$30 = \$22.50 plus \$57 (\$62 limited to \$57)	\$ 79.50
5/11	\$30 plus \$57	87.00
5/12	\$30 plus \$57	87.00
5/13	75% times \$30	22.50
1 round trip of 680 miles x \$0.3 <del>4</del> 65 per mile		

**U01064/C01054 -- Mileage Rate Change  
(R2)**

=		<del>234.60</del> 248.20
Total Reimbursement =		<del>\$510.60</del> 524.20

JFTR, par. U4130-B, Example 1, revised:

**NOTE TO EDITOR: The sentences, NOTES, and ITINERARY before and after remain unchanged**

### EXAMPLE 1

<b>*REIMBURSEMENT:</b>		
Cost Comparison		
Actual Cost:		
6/23	75% times \$30 = \$22.50 plus \$52 (\$60 limited to \$52) =	\$ 74.50
6/24	\$30 plus \$52	82.00
6/25	\$30 plus \$52	82.00
6/26	\$30 plus \$52	82.00
6/27	75% times \$30	22.50
6/29	75% times \$30 = \$22.50 plus \$52 (\$60 limited to \$52)=	74.50
6/30	\$30 plus \$52 =	82.00
7/1	\$30 plus \$42	82.00
7/2	\$30 plus \$42	82.00
7/3	75% times \$30	22.50
2 round trips of 650 miles = 1300 x \$0.3 <del>4</del> <u>6</u> 5 per mile=		<del>448.50</del> 474.50
Total Reimbursement=		<del>\$1134</del> 1160.50

<b>Constructive Cost:</b>		
6/23	75% times \$30 = \$22.50 plus \$52 (\$60 limited to \$52 =	\$ 74.50
6/24	\$30 plus \$52 =	82.00
6/25	\$30 plus \$52 =	82.00
6/26	\$30 plus \$52 =	82.00
6/27	\$30 plus \$52 =	82.00
6/28	\$30 plus \$52 =	82.00
6/29	\$30 plus \$52 =	82.00
6/30	\$30 plus \$52 =	82.00
7/1	\$30 plus \$52 =	82.00
7/2	\$30 plus \$52 =	82.00
7/3	75% times % \$30 =	22.50
1 round trip of 650 miles =650 x \$0.3 <del>4</del> <u>6</u> 5 per mile =		

		224237.25
Total Reimbursement =		\$10591072.25

JFTR, par. U4130-B, Example 2, revised:

**NOTE TO EDITOR: The sentences and ITINERARY before and the sentence after remain unchanged**

## EXAMPLE 2

<b>REIMBURSEMENT:</b>		
Cost Comparison		
Actual Cost:		
7/9	75% times \$26 = \$19.50 plus \$6 =	\$ 25.50
7/10	\$10.00 plus \$6 =	16.00
7/11	75% times \$26 = \$19.50 =	19.50
7/13	75% times \$26 = \$19.50 plus \$6 =	25.50
7/14	\$10.00 plus \$6 =	16.00
7/15	\$10.00 plus \$6 =	16.00
7/16	75% times \$26 = \$19.50 =	19.50
2 round trips of 370 miles = 740 x \$0.3465 per mile =		255.30270.10
Total Reimbursement =		\$393.30408.10

Constructive Cost:		
7/9	75% times \$26 = \$19.50 plus \$6 =	\$ 25.50
7/10	\$10.00 plus \$6 =	16.00
7/11	\$10.00 plus \$6 =	16.00
7/12	\$10.00 plus \$6 =	16.00
7/13	\$10.00 plus \$6 =	16.00
7/14	\$10.00 plus \$6 =	16.00
7/15	\$10.00 plus \$6 =	16.00
7/16	75% times \$26 = \$19.50 =	19.50
1 round trip of 370 miles = 370 x \$0.3465 per mile =		127.65135.05
Total Reimbursement =		\$268.65276.05

In this example the member is due \$268.65276.05.

JFTR, par. U7150-C2b, Example 1 and 2 revised:

Example 1: A member's home is Springfield, VA, and assigned unit (ordinary drill site) is Ft. Belvoir, VA, (18 miles round trip). The member drives to alternate duty site at the Pentagon (38 miles roundtrip). The member is due reimbursement for 20 miles (38 - 18) @ \$0.3465 = ~~\$6.90~~7.30.

Example 2: A member's home is St. Louis, MO, and assigned unit is the Pentagon (in VA) (842 miles). The member ordinarily flies to Washington National and takes subway to the Pentagon. In this instance, the member drills at an alternate duty site, Andrews AFB, MD, which is inside the local area. The member flies to Washington National and takes a taxi to Andrews AFB, MD (850 miles from St. Louis). The member is due reimbursement for 8 miles (850 - 842) x 2 (round trip) @ \$0.3465 = ~~\$5.52~~5.84.

**JFTR, par. U7150-C5b, Example revised:**

Example: A member's home is Springfield, VA, assigned unit is Ft. Belvoir, VA, (9 miles from Springfield) with an alternate duty site of the Pentagon (16 miles from Ft. Belvoir). The member is authorized to travel from Dallas, TX to the Pentagon (1315 miles). The member is paid for the distance traveled from Dallas to the Pentagon (1315 miles) limited to Ft. Belvoir to the Pentagon (16 miles) less Springfield to Ft. Belvoir (9 miles). The member is due reimbursement for 7 miles (1315 NTE 16 - 9 = 7) x 2 (round trip) @ \$0.3465 = ~~\$4.83~~5.11.

2. It is requested that the JTR be revised as follows:

**JTR, par. C2500 revised:**

**C2500 TDY & LOCAL TRAVEL**

Effective ~~2221~~ January 2004~~2~~ the mileage rates for local and TDY travel are:

POC	Rate Per Mile
Airplane	\$0.9675
Automobile	\$0.3465
Motorcycle	<del>\$0.275</del> <u>280</u>
POC Use Instead of a Gov't-furnished Vehicle	\$0.285
POC Use Not Advantageous to the Government	\$0.105

**(NOTE: -Use of a privately owned aircraft other than an airplane (e.g., helicopter) is not reimbursed on a mileage basis, see par. C2153.)**

**JTR, par. C4661-B5, Example, revised:**

**NOTE TO EDITOR: Everything other than "Total Cost of Actual Travel by Automobile" remains unchanged**

Total Cost of Actual Travel by Automobile		
<b>Mileage &amp; Tolls</b>		
2325 Miles @ \$0.3465 per mile (round-trip)	\$ <del>802.13</del> 848.63	
Tolls	12.00	
<b>Total Transportation Cost</b>	<b>\$<del>814.13</del>860.63</b>	<b>\$<del>814.13</del>860.63</b>

JTR, par. C4662-C, Example 2, revised:

**NOTE TO EDITOR: Pars. 1 through 3 and ITINERARY remains unchanged**

#### EXAMPLE 2

PER DIEM AND MILEAGE FOR ACTUAL TRAVEL PERFORMED			
Mon	10/15	75% of \$30 (M&IE Rate) (par. C4553-D)	\$ 22.50
Tue	10/16	75% of \$30 (M&IE Rate)	22.50
Wed	10/17	75% of \$30 (M&IE Rate)	22.50
Thurs	10/18	75% of \$30 (M&IE Rate)	22.50
Four round trips of 150 miles each @ \$0.3465 per mile			\$ <del>207</del> 219.00
<b>Total Per Diem &amp; Mileage for Actual Travel</b>			<b>\$<del>297</del>309.00</b>

CONSTRUCTED COST TO THE GOVERNMENT			
Mon	10/15	75% of \$30 (M&IE Rate) plus \$40 (Lodging cost)	\$ 62.50
Tue	10/16	\$30 (M&IE Rate) plus \$40 (Lodging cost)	70.00
Wed	10/17	\$30 (M&IE Rate) plus \$40 (Lodging cost)	70.00
Thurs	10/18	75% of \$30 (M&IE Rate)	22.50
One round trip of 150 miles @ \$0.3465 per mile			\$ 514.75
<b>Total Constructed Cost</b>			<b>\$2769.75</b>
The employee is <del>reimbursed</del> entitled to \$2769.75 since it is the lesser amount.			

3. It is requested that both the JFTR and the JTR be revised as follows:

**JFTR and JTR, Appendix E, Part II: Sample Format of an Invitational Travel Order, 4<sup>th</sup> bullet revised:**

**NOTE TO EDITOR: Rest of ITO remains unchanged**

ÿ You are authorized to travel by privately-owned conveyance (POC) as advantageous to the Government. Reimbursement ~~is~~<sup>shall be</sup> at the rate of \$0.34~~6~~<sup>5</sup> cents per mile, plus the cost of necessary parking fees and bridge, ferry, and tolls incurred including per diem while in travel status under this travel order.

4. These changes are scheduled to appear in printed change number 184 of the JFTR, and 438 of the JTR, effective 1 April 2002.

5. *Revisions in this editorial are based on changes made to the FTR, and are effective 21 January 2002.*

//approved//

W. B. Tirrell, Sr.

Chief, Travel and Transportation Branch

cc:

Director

MAP Members

CAP Members

Betty Wells

//BJW//

**SYNOPSIS:** The revisions in this change to the JTR and JFTR changes the mileage rates for privately owned automobiles to \$0.365, motorcycles to \$0.280, and airplanes to \$0.975 effective 21 January 2002.